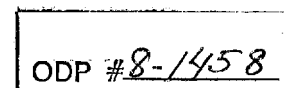


8 AUG 1978



MEMORANDUM FOR: Deputy Director for Administration

FROM :

[Redacted]
Associate Director-Management
National Foreign Assessment Center

SUBJECT : Cable Dissemination

REFERENCE : Preliminary Assessment of the NFAC Cable
Dissemination Process (S), dtd 11 July 1978

1. Pursuant to discussions between our staffs, we have proceeded to establish an inter-directorate group in line with Recommendation 2 in referenced report. In general, we would like the group to look at all aspects of the cable processing function to determine what can be done to improve service and delivery times to the NFAC analyst.

2. More specifically, the focus of the Study Group will be on the hardware, software and procedural changes that might be introduced in the Agency's cable receipt and distribution system that would improve the service to the NFAC analyst.

3. The scope of the effort will include not only cable processing and handling within the Offices of Communications and Data Processing, but within NFAC as well. While the focus will be primarily on short-term solutions, any useful information and advice on the longer-term will also be presented.

4. The Study Group will be composed of:



Advisors

STAT



5. Because of our uncertainty over the size and complexity of the effort, we have not set a firm target date for completion of the study. We hope, however, that some advice will begin to be forthcoming in a matter of a few weeks.



STAT

cc: Director, ORD

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OFFICIAL ROUTING SLIP ODP-8-1458			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Director of Data Processing		<i>DX-6</i>
2	<i>ED</i>	<i>9 Aug</i>	<i>GD</i>
3	<i>C/MIS FYE</i>	<i>9 Aug</i>	<i>LB</i>
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
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Remarks: <i>cc: DD/P/ODP - 8/8/78</i> <i>DD/A/ODP - 8/9</i> <i>Why is the subject classified secret?</i> <i>Don't know</i> <i>The subject is not classified but the reference is !!</i>			
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Bruce Johnson, A-EO/DDA			8/8
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